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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Join Date** | Click or tap here to enter text. | | | | | | | | | | |
| **First Name** | Click or tap here to enter text. | | | | | **Surname** | | | | Click or tap here to enter text. | |
| **Title** | Click or tap here to enter text. | | | | | **Pronouns** | | | | Click or tap here to enter text. | |
| **Company Mobile** | Click or tap here to enter text. | | | | | **Business Area** | | | | Click or tap here to enter text. | |
| **Email Address** | Click or tap here to enter text. | | | | | | | | | | |
| **Job Title** | Click or tap here to enter text. | | | | | | | | | | |
| **Status**  Employee  Contractor | | | | | Consultant  Fixed Term | | | | | | |
| **Hardware** | | None required | | | LAPTOP  New  Repurpose Asset # Click or tap here to enter text. | | | | DESKTOP  New  Repurpose Asset # Click or tap here to enter text. | | |
| **Microsoft License Type** | | | | Business Basic  (web access only eg consultant) | | | | Business Premium  (standard eg employee) | | | |
| **Access to VPN required** | | | | Click or tap here to enter text. | | | | Yes No | | | |
| **Shared Mailbox Access 1** | | | **Mailbox Name**  Click or tap here to enter text. | | | | Read / Manage | | | | Send as |
| **Shared Mailbox Access 2** | | | **Mailbox Name**  Click or tap here to enter text. | | | | Read / Manage | | | | Send as |

Please share user credentials/direct all communications to [support@pisys.net](mailto:support@pisys.net)